

## CHAFFCOMBE VILLAGE HALL HIRING AGREEMENT

In consideration of the hiring fee of £....., Chaffcombe Village Hall Management Committee agrees to permit the hirer to use the Village Hall premises, facilities and/or equipment for the purposes of .....

..... for the period:

Date(s).....  
Times (from/to).....

Hirer's Details: Name.....  
Organisation.....  
Contact:  
Address.....  
.....  
Telephone number..... Mobile.....  
email.....

Is alcohol to be provided or available at the above event?

YES/NO (delete as applicable)

If "YES" the Hirer is responsible for and agrees herein to apply for, and obtain any necessary license prior to the event.

The Hirer or its authorised representative agrees to be present during the period of the Hiring and to perform the provisions and stipulations contained in the Chaffcombe Village Hall's Standard Conditions of Hire. The Hirer agrees that at the end of the above hire period the Main Hall, Kitchen and other areas used will be cleared and left ready for use by any subsequent hirer.

Signed on behalf of the Chaffcombe Village Hall Management Committee  
Name..... Date.....

I have read and understand the Fire Precautions relating to Chaffcombe Village Hall  
Signed: Hirer..... Date.....  
Name and Position.....

NOTE Two copies of this agreement are enclosed; one should be signed and returned to the Chaffcombe Village Hall representative below; the other copy should be retained for the Hirers records.

Mrs Elaine Drewer, Booking Secretary Chaffcombe Village Hall  
3 Dons Close, Chaffcombe, Chard, TA20 4AW  
Telephone 01460 65909 e3dons@hotmail.com