

Chaffcombe Village Hall
Standard Conditions of Hire

The standard conditions apply to hiring of the hall, the permitted occupancy is 100 persons.

1. **Supervision.** The hirer shall, during the period of the hiring, be responsible for: supervision of the premises, the fabric and the contents; their care, safety from damage or change, and the behaviour of all the persons using the premises; including supervision of car parking arrangements so as to avoid obstruction of the highway. As directed by the Hall Management Committee, the Hirer shall make good or pay for any damage, (including accidental damage) to the premises, fixtures, fittings or contents or loss of contents.
2. **Use of premises.** The hirer shall not use the premises for any purpose other than that described in the hiring agreement and shall not sub hire or use or allow the premises to be used for any unlawful purpose or bring onto the premises anything which may endanger same or render invalid any insurance policies in respect thereof, nor allow the consumption of alcohol without the appropriate license, for which the hires is responsible for obtaining. the Hirer shall ensure that nothing is done on or in relation to the premises in contravention of the law relating to gaming, betting or lotteries.
3. **Public Safety Health and Hygiene.** The hirer shall comply with all the conditions and regulations in respect of the premises by the Fire Authority, Local Authority, the local Magistrates court or otherwise, particularly in connection with any event which includes public dancing or music or similar public entertainment, and shall, if preparing, serving or selling food observe all relevant food health and hygiene regulations. The Hirer shall ensure that any electrical appliances brought by them onto the premises and used there shall be safe and in good working order and used in a safe manner. In the event of fire ,the Hall should be evacuated in an orderly manner using the appropriate exits, and the Fire Brigade called by dialling 999.

4. **Accidents** The hirer must report any accidents involving injury to users of the hall during the hire period to a member of the Hall Management Committee as soon as possible and complete any details of any accident in the Village Hall Accident Book; (retained in the Village Hall kitchen)
5. **Animals.** The hirer shall ensure that no animals, including birds, except guide dogs are brought into the premises, other than for an event agreed to by the Management Committee. No animals whatsoever are to enter the kitchen.
6. **The Children's Act 1989.** The hirer shall ensure that any activities involving children under eight years of age comply with the provisions of the Children's Act 1989 and that only fit and proper persons have access to any children.
7. **End of Hire.** The hirer shall be responsible for leaving the premises in a clean and tidy condition, all equipment disconnected, power, heating and lights switched off, the premises properly locked unless agreed otherwise and any equipment or contents temporarily removed from their usual positions properly replaced.

July 2003